

REGION ASSIGNMENTS

John Smith, Jr

Director, SEE/ACES Program

301-578-8828(w) 301-578-8895(fax)

jsmith@ssa-i.org 301-318-7353(cell)

Sarah Branch

Field Operations Officer (HQ)

301-578-8889(w) 301-578-8895(fax)

sbranch@ssa-i.org 240-274-0982(cell)

- Edison, NJ and New York, NY
- Dallas, TX
- Kansas City, KS
- Denver, CO
- Boston, MA
- Narragansett, RI
- Philadelphia, PA
- Athens /Atlanta, GA
- Washington, DC
- Puerto Rico

Jennifer Bivens -Temp Duties

Field Operations Officer (Ann Arbor)

734-214-4817(w) 734-214-4550(fax)

jbivens@ssa-i.org 734-276-8109(cell)

- Alaska
- Ann Arbor, MI
- Chicago, IL
- Duluth, MN
- Seattle, WA
- San Francisco, CA

SCSEP Participant

Arnold Yin

Office Assistant

301-578-8818(w) 301-578-8895(fax)

ayin@ssa-i.org

Jennifer Bivens -Temp Duties

Field Operations Officer (Ann Arbor)

734-214-4817(w) 734-214-4550(fax)

jbivens@ssa-i.org 734-276-8109(cell)

- Medical Monitoring Inquires
- CQ Statistical Reports
- Web Updates for SEE and ACES
- Security Follow up
- Safety Questions and Inquires
- Worker Compensation Claims - Inquires only

Sarah Branch

Field Operations Officer (HQ)

301-578-8889(w) 301-578-8895(fax)

sbranch@ssa-i.org 240-274-0982(cell)

- New Enrollee Processing (Records Management)
Paper work only
- TA and TE Processing (Logs)
- NPA In House Processing (Logs)
- Enrollee Renewals and Agreements and Salary Updates

Fredrick Mitchell

SSAI HR Staffer (HQ)

301-578-8461(w) 301-578-8895(fax)

fmitchell@ssa-i.org

- New Enrollee Processing (Records Management)
- General Support for New Hires
- Dental and Aetna Q & A's (On-Boarding)
- Cobra Request

Ana Maria Ludwig

SEE Payroll Specialist

301-578-8873(w) 301-578-8864(fax)

aludwig@ssa-i.org

- All Matters of Payroll and Time Sheets