



**Current as of: April 11, 2014**

## **Ann Arbor, MI**

### **Shipping & Receiving – Supply Technician**

### **Level III**

Senior Service America, Inc. is recruiting for a Supply Technician position in the Senior Environmental Employment (SEE) Program (55 or older) to work at the US EPA Laboratory in Ann Arbor, MI.

**Role and Responsibilities:** Serves as a Supply Technician for Centralized Services Center for the National Vehicle and Fuel Emissions Laboratory (NVFEL).

- Assisting in operations of shipping & receiving and inventory management control
- Receiving and processing incoming deliveries
- Preparing orders for stock in shipping
- Handling/shredding of sensitive information
- Forklift maintenance
- Assisting customers with supplies.

**Qualifications and Education Requirements:** Must be able to pass a Federal Background check; Age 55+; High School graduate with a minimum of 2 years related experience in the area of shipping and receiving. Must be skilled in inventory control, forklift operations and be computer proficient. Must have eye sight correctable to 20/20; have good manual dexterity; be in good physical condition and be able to handle intensive physical work. Must possess the ability to meet and deal effectively with employees and supervisors at all organizational levels.

**Hours & Compensation:** Full-Time position working 40 hours per week @ \$21,424 per year (\$10.30 per hour), plus benefits including paid health insurance and generous vacation/sick/holiday leave.

**To Apply:** E-mail resume to [seepmi@ssa-i.org](mailto:seepmi@ssa-i.org). Subject Line of email: Please type *Supply Technician*

### **Tester**

### **Level III**

Senior Service America, Inc. is recruiting for a Tester position in the Senior Environmental Employment (SEE) Program (55 or older) to work at the EPA Facility in Ann Arbor, MI.

**Role and Responsibilities:**

- Perform emission and fuel economy testing on light duty gasoline and diesel engines and light duty vehicles
- Applies knowledge of equipment operating theories and basic engineering principles
- Driving light duty vehicles on a dynamometer – following a speed trace
- Expected to comply with safety and laboratory procedures
- Troubleshoot and repair test articles

**Qualifications and Education Requirements:** Successful candidates must meet the age criteria of being 55 years of age or older and eligible to work in the United States; able to pass a Federal Background check; High School graduate or equivalent; conversant in basic computer operation; requires ability to follow documented work instructions for operation of laboratory test equipment; ability to lift up to 50 pounds; must pass a driving test on a dynamometer of light duty vehicles; honest and dependable with a good work ethic.

**Hours & Compensation:** Full-Time position working 40 hours per week @ \$21,425 per year (\$10.30 per hour), plus benefits including paid health insurance and generous vacation/sick/holiday leave.

**To Apply:** E-mail resume to [seepmi@ssa-i.org](mailto:seepmi@ssa-i.org). Subject Line of email: Please type *Tester*

## San Francisco, CA

### Lead Program/Compliance Officer

### Level IV

Senior Service America, Inc. is recruiting for a Lead Program/Compliance Officer position in the Senior Environmental Employment (SEE) Program (55 or older) to work at the Region 9 EPA Office in San Francisco, CA.

**Role and Responsibilities:** Work within the US Environmental Protection Agency-Region 9 lead enforcement team which is responsible for the elimination of lead poisoning from the housing environment in the region.

- Assist EPA staff in implementing and enforcing the Lead Program related to the Renovation, Repair and Painting regulation
- Conduct field inspections, take photographs, write reports
- Research and assist with targeting geographical areas or specific companies
- Assist with administration of the enforcement program
- Provide assistance to the public, the regulated community, other state and local agencies
- Respond to requests for information and provide compliance assistance.

This is a great position to work on interesting, meaningful work that can have a positive impact on children's health and the community!

**Qualifications and Education Requirements:** Successful candidates must meet the age criteria of being 55 years of age or older and eligible to work in the United States; able to pass a Federal Background check; High School graduate; minimum 3yrs experience in inspections and/or writing reports; good oral and written/computer communication skills, and well-organized; some travel (flexible).

**Hours & Compensation:** full time or part time (up to 40 hours per week); pay begins at \$26,457 per year (\$12.72 per hour), employer paid health insurance and generous vacation/sick/holiday leave and travel.

**Apply:** Email resumes to: [seepmi@ssa-i.org](mailto:seepmi@ssa-i.org). Subject Line of Email: Please type *Lead Program/Compliance Officer*.

## Dallas, TX

### Tribal Liaison

### Level IV

Senior Service America, Inc. is recruiting for a Tribal Liaison position within the Senior Environmental Employment (SEE) Program which provides support to the United States Environmental Protection Agency (EPA).

**Role and Responsibilities:** This position serves as a technical specialist for UST/Solid Waste initiatives on Native American Lands in Texas, Oklahoma, New Mexico and Louisiana. Duties Include:

- Acts as a liaison with Native American Tribes for UST serves as technical expert for UST
- Assist in the development of Indian Strategic Plans for UST
- Assist in the development of individual USTs for each Tribe
- Conduct UST compliance inspections.

**Qualifications and Education Requirement:** Successful candidates must meet the age criteria of being 55 years of age or older and eligible to work in the United States; able to pass a Federal Background check; BA/BS in Engineering or Physical Science; experience in UST (installation, removal & repair); self-starter; strong communicators; attentive to detail. **Preferred Skills** -Windows XP, Windows Office Suite (Word, Excel, PowerPoint, Access, Lotus Notes & Outlook).

**Hours & Compensation:** F/T – 40 hours a week, pay begins at \$26,457 per year (\$12.72 per hour), employer paid health insurance and generous vacation/sick/holiday leave and travel.

**Apply:** E-mail resume to [seep\\_resumesmd@ssa-i.org](mailto:seep_resumesmd@ssa-i.org). Subject Line of email: Please type *Tribal Liaison*

## **Lead Inspector**

## **Level IV**

Senior Service America, Inc. is recruiting for a Lead Inspector position within the Senior Environmental Employment (SEE) Program which provides support to the United States Environmental Protection Agency (EPA).

**Role and Responsibilities:** The incumbent will serve as a field inspector for evaluating compliance with the Toxic Substance Control Act (TSCA), specifically the Renovation, Repair and Painting (RRP) Rule for Lead-Based Paint.

- Schedule and conduct inspections including researching candidates for inspections
- Prepare reports and draft case review documentation
- Input and maintain written/electronic inspection data reports
- Provide outreach and compliance assistance for the agency and respond to written and electronic inquiries
- Respond to telephone inquiries

**Qualifications and Education Requirement:** Successful candidates must meet the age criteria of being 55 years of age or older and eligible to work in the United States; able to pass a Federal Background check; BA/BS in Engineering or Physical Science; experience in UST (installation, removal & repair); self-starter; strong communicators; attentive to detail. Travel frequently and overnight. **Preferred Skills** -Windows XP, Windows Office Suite (Word, Excel, PowerPoint, Access, Lotus Notes & Outlook).

**Hours & Compensation:** F/T – 40 hours a week, pay begins at \$26,457 per year (\$12.72 per hour), employer paid health insurance and generous vacation/sick/holiday leave and travel.

**Apply:** E-mail resume to [seep\\_resumesmd@ssa-i.org](mailto:seep_resumesmd@ssa-i.org). Subject Line of email: Please type *Lead Inspector*

## **New York, NY**

## **Technical Support Specialist**

## **Level IV**

Senior Service America, Inc. is recruiting for a position within the Senior Environmental Employment (SEE) Program which provides support to the United States Environmental Protection Agency (EPA). Successful candidates must meet the age criteria of being 55 years of age or older and eligible to work in the United States. Selected candidates will also be required to undergo a federal security background check.

### **Role and Responsibilities:**

- Provides support to the Section Chief of Contract Management and the Chief of Program Support Branch, ERRD
- Participates, initiates and supports multiple EPA efforts related to Contracts and Solar Development.
- Creates and submits Funding Proposals to other agencies to obtain funds for studies in the field of Solar Development.
- Develop strategies for inspection files and enforcement case quality control;
- Research, proofread, and type documents
- Website development & posting; interface with developers
- Initiate and respond to request of training others in utilizing software
- Prepare statistical data and other reporting functions
- Research, evaluate and present funding proposals, schedule meetings.

**Qualifications and Education Requirement:** Successful candidates must meet the age criteria of being 55 years of age or older and eligible to work in the United States; able to pass a Federal Background check; HS graduate with a minimum 10 yrs. related experience in Facilitation, Data Tracking, Interfacing with Contractors/Financiers: **Preferred Skills** - Programming, Office Skills at the expert level, Team Building, Train the Trainer; working the field of Information Technology; ability to use Windows Office Suite, KDS, CICS, HTML, Cobol.

**Hours & Compensation:** F/T – 40 hours a week, pay begins at \$26,457 per year (\$12.72 per hour), employer paid health insurance and generous vacation/sick/holiday leave.

**Apply:** E-mail resume to [seep\\_resumesmd@ssa-i.org](mailto:seep_resumesmd@ssa-i.org). Subject Line of email: Please type *Technical Support Specialist*.

## **UIC Technical Support Specialist (Environmental Specialist) Level IV**

Senior Service America, Inc. is recruiting for a UIC Technical Support Specialist within the Senior Environmental Employment (SEE) Program which provides support to the United States Environmental Protection Agency (EPA). Successful candidates must meet the age criteria of being 55 years of age or older and eligible to work in the United States. Selected candidates will also be required to undergo a federal security background check.

### **Role and Responsibilities:**

- Provides support direct implementation activities of the Underground Injection Control (UIC) Program
- Review quarterly and inspection reports
- Permit application review
- Qualitative and quantitative data review
- Data entry

**Qualifications and Education Requirement:** Successful candidates must meet the age criteria of being 55 years of age or older and eligible to work in the United States; able to pass a Federal Background check; BA/BS minimum 5 years related experience in Geology, Hydrogeology, Geologic Engineering or Mining Engineering. **Preferred Skills** - oil/gas or solution mining industries or environmental consulting; Windows XP, Windows Office Suite (Word, Excel, PowerPoint)

**Hours & Compensation:** F/T – 40 hours a week, pay begins at \$26,457 per year (\$12.72 per hour), employer paid health insurance and generous vacation/sick/holiday leave.

**Apply:** E-mail resume to [seep\\_resumesmd@ssa-i.org](mailto:seep_resumesmd@ssa-i.org). Subject Line of email: Please type *UIC Technical Support Specialist*.

## **Philadelphia, PA**

### **Lead Inspector Level IV**

Senior Service America, Inc. is recruiting for 1 Lead Inspector position within the Senior Environmental Employment (SEE) Program which provides support to the United States Environmental Protection Agency (EPA).

### **Role and Responsibilities**

This position serves as a Lead Inspector for Land & Chemical Divisions, Toxic Branch in Philadelphia, PA.

- Conduct inspections under the lead based paint laws and the associated regulations to enforce the EPA Renovation, Repair and Painting Regulation at facilities, job sites and offices.
- Write inspection reports, review and collect evidence for enforcement case.
- Provide outreach and compliance assistance to the regulated community and general public.
- Respond to written and electronic inquiries.

**Qualification and Education:** Successful candidates must meet the age criteria of being 55 years of age or older and eligible to work in the United States; able to pass a Federal Background check; BA/BS degree or 3-5 years working in the Environmental Field/Sciences, Compliance Investigator/ Inspector/ Enforcement Officer, Law Enforcement, Construction, Licensing and Permitting/Auditor. **Preferred Skills** - Self-starter; strong communicators; attentive to detail, ability to travel frequently and overnight in the Mid-Atlantic region and a valid Driver's License is required.

**Hours & Compensation:** F/T – 40 hours a week, pay begins at \$26,457 per year (\$12.72 per hour), employer paid health insurance and generous vacation/sick/holiday leave.

**Apply:** E-mail resume to [seep\\_resumesmd@ssa-i.org](mailto:seep_resumesmd@ssa-i.org). Subject Line of email: Please type *Lead Inspector*.