



Senior Service America, Inc.
Agriculture Conservation Experienced Services (ACES) Program

ACES/NRCS Open Positions

San Juan, PR

Conservation Planner

Level I

Senior Service America, Inc. has a position in the Agricultural Conservation Experienced Services (ACES) Program for a Conservation Planner based at our State office in San Juan, PR. **Duties:** Support the Field Office Staff with the planning and implementation of the Farm Bill Programs. Work with the Program Managers and District Conservationist ensuring that the supporting documents for the conservation plans and contracts are according to the program and contracting manuals policy. Works directly with landowners and other land users individually or in groups in providing technical assistance in the development, application and maintenance of natural resources conservation plans. Prepares interpretative maps or other materials for special reports to be used in the FO for planning purposes. Assist in the technical aspects of cost and non-cost share programs which includes determination of needs, site selection, layout, ranking systems, construction inspection and review. Assist the District Conservationist performing administrative functions to advise the public of the benefits and services available. Serves as incidental motor vehicle operator on public and private roads during daylight and after dark as needed to perform duties of the position. Supports national directives which prohibit discrimination in the delivery of programs and services as state in the non-discrimination statement of USDA. **Requirements:** **Age 55+;** legally eligible to work in the United States; must pass a Federal background check; BA/BS Degree with concentration in Agriculture, Chemistry or Biology; 5 years of actual experience with strong analytical and financial skills. PC proficient, MS Office Applications. A valid driver's license is required. Travel required. **Hours & Compensation:** F/T 30 hrs/wk, \$18.00 per hour. Email resumes to: seep_resumesmd@ssa-i.org or fax to (301) 578-8895. Reference: San Juan, PR – Conservation Planner in the subject line of your email.